

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 7

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 · 800-741-3254
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NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Tamblyn	President	2022/May 2022
Rick Merkel	Treasurer	2022/May 2022
Wendy Burke	Assistant Secretary	2022/May 2022
Brandon Schenberg	Assistant Secretary	2023/May 2023
David Olderman	Assistant Secretary	2023/May 2022
Ann E. Finn	Secretary	

DATE: June 10, 2021

TIME: 11:30 A.M.

PLACE: *Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/86961827183?pwd=d1NEcit6ZVUxL2RlSkpyRlBBdHpnZz09>

Meeting ID: 869 6182 7183

Passcode: 447786

Dial In: 1-253-215-8782

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflict of Interest.
- B. Approve Agenda; confirm location/manner of meeting and posting of meeting notices.
- C. **Consent Agenda** – These items are considered to be routine and will be ratified by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
 - Approve Minutes of the October 14, 2020 Special Meeting, November 12, 2020 Special Meeting and December 29, 2020 Special Meeting (enclosures).
 - Ratify approval of payment of claims for the period beginning November 1, 2020 through May 31, 2021 totaling \$3,205,952.56 (enclosure).
 - Ratify approval of Service Agreement for Hydrovac Services between the District and Badger Daylighting (enclosure).
 - Ratify approval of Change Order No. 1 – RCD Construction Inc. for additional ROW Permit from City of Brighton, for the amount of \$3,500.
 - Ratify approval of Change Order No. 2 – RCD Construction Inc. for addition of 3 weather days for the July 9th 2020 rain event.
 - Ratify approval of Change Order No. 4 – RCD Construction Inc. for additional demolition work for water main work at Lot 9, for the amount of \$837.50.
 - Ratify approval of Change Order No. 5 – for addition of 2 weather days for the September 8th and 9th rain/snow event.
 - Ratify approval of Change Order No. 6 - RCD Construction Inc. for Phase III Earthwork Work, for the amount of \$388,011.38.

- Ratify approval of Change Order No. 8 - RCD Construction Inc. for Phase III Utilities, for the amount of \$1,662,105.83.
- Ratify approval of Change Order No. 10 - RCD Construction Inc. for Phase III Concrete Work, for the amount of \$556,787.25.
- Ratify approval of Change Order No. 11 - Brinkmann Constructors, d/b/a R.G. Brinkmann Company for Phase III General Conditions (fees and insurance), \$433,954.99.
- Ratify approval of Change Order No. 13 - Asphalt Specialties Co., Inc. for Phase III Asphalt, for the amount of \$748,278.05.
- Ratify approval of Change Order No. 14 – Brightview Landscape Services, Inc. for Phase III Landscape/Irrigation work, for the amount of \$560,371.
- Ratify approval of Change Order No. 15 – RCD Construction Inc. for additional Clear and Grub along 27th, for the amount of \$3,500.
- Ratify approval of Change Order No. 16 – Asphalt Specialties for deduct for change in asphalt cross section to 5” over 7”, <\$46,320.40>.
- Ratify approval of Change Order No. 17 – RCD Construction Inc. for additional demolition work at 27th Ave, for the amount of \$9,400.
- Ratify approval of Change Order No. 18 – RCD Construction Inc. for additional gutter inlet sections, for the amount of \$5,000.
- Ratify approval of Change Order No. 19 – Brightview Landscape Services, Inc. for staining of existing fence, for the amount of \$3,910.
- Ratify approval of Change Order No. 20 - Asphalt Specialties Co., Inc. for patch work of 27th Ave., for the amount of \$9,209.
- Ratify approval of Change Order No. 21 - RCD Construction Inc., for roads not to grade, for a deduct of <\$3,688>.
- Ratify approval of Change Order No. 22 - Asphalt Specialties Co., Inc. for additional road grading, for the amount of \$3,688.
- Ratify approval of Change Order No. 23 – RCD Construction Inc. for Peregrine Tie in, for the amount of \$2,980.
- Ratify approval of Change Order No. 24 – Asphalt Specialties for asphalt tie-ins at Peregrine, for the amount of \$9,079.
- Ratify approval of Change Order No. 25 – RCD Construction Inc. for Existing Sidewalk Repairs, for the amount of \$5,190.
- Ratify approval of Change Order No. 26 – RCD Construction Inc. for RCD Removal of Asphalt Piles, for the amount of \$1,650. *Construction Manager recommended rejection.
- Ratify approval of Change Order No. 27 – RCD Construction Inc. for ASCI Removal of Asphalt Piles, for a deduction in the amount of <\$1,650>. *Construction Manager recommended rejection.
- Ratify approval of Change Order No. 28 – RCD Construction Inc. for RCD Charge for ASCI Water use, in the amount of \$1,400. *Construction Manager recommended rejection.
- Ratify approval of Change Order No. 29 – RCD Construction Inc. for RCD Charge for ASCI Water Use, for a deduction in the amount of <\$1,400>. *Construction Manager recommended rejection.
- Ratify approval of Change Order No. 30 – RCD Construction Inc. for ASCI contract amount correction, for a deduction in the amount of <\$3,688>.
- Ratify approval of Change Order No. 31 – RCD Construction Inc. for Asphalt Demo Credit, for a deduction in the amount of <\$2,622>.
- Ratify approval of Change Order No. 32 – RCD Construction Inc. for Dry Utility Conduit Credit, for a deduction in the amount of <\$11,620>.
- Ratify approval of Change Order No. 33 – RCD Construction Inc. for 6” Waterline upsizing, for the amount of \$8,800.

- Ratify approval of Change Order No. 34 – RCD Construction Inc. for Temporary seeding credit, for a deduction in the amount of <\$5,637.84>.
- Ratify approval of Change Order No. 35 – RCD Construction Inc. for GKT Temp Seeding Credit, for a deduction in the amount of <\$12,646.16>.
- Ratify approval of Change Order No. 36 – RCD Construction Inc. for Added Underdrain cleanout, for the amount of \$3,750.
- Ratify approval of Change Order No. 37 – Brightview Landscape Services, Inc. for Irrigation Bore under private drive, for the amount of \$3,376.
- Ratify approval of Change Order No. 38 – RCD Construction Inc. for Gutter Bird Bath correction, for the amount of \$1,120.
- Ratify approval of Change Order No. 39 – Brightview Landscape Services, Inc. for raising existing fence panels, for the amount of \$2,577.
- Ratify approval of Change Order No. 40 – RCD Construction Inc. for Phase Two Tract sidewalks, for the amount of \$4,977.60.
- Ratify approval of Change Order No. 41 – RCD Construction Inc. for Phase III BBMH Credit, for a deduction in the amount of <\$18,800>.
- Ratify approval of Change Order No. 42 – RCD Construction Inc. for Phase III SDMH Credit, for a deduction in the amount of <\$5,143>.
- Ratify approval of Change Order No. 43 – RCD Construction Inc. for Phase III Cast-In-Place SSMH 11-1, for the amount of \$9,320.50.
- Ratify approval of Change Order No. 44 – Brightview Landscape Services, Inc., for Phase II added Parcel Box, for the amount of \$1,200.
- Ratify approval of Change Order No. 45 – RCD Construction Inc. for Phase III added waterline bends, for the amount of \$16,113.
- Ratify approval of Change Order No. 46 – RCD Construction Inc. for Added Hydrant East of Peregrine, for the amount of \$16,827.68.
- Ratify approval of Change Order No. 47 – RCD Construction Inc. for Waterline stub to school site, for the amount of \$10,523.16.
- Ratify approval of Change Order No. 48 – RCD Construction Inc. for Non-Pot MH and vacuum valve, for the amount of \$10,367.88.
- Ratify approval of Change Order No. 49 – RCD Construction Inc. for Phase I cleanout repairs, for the amount of \$1,993.67.
- Ratify approval of Change Order No. 50 – RCD Construction Inc. for weather day schedule extension, for the amount of \$-0-.
- Ratify approval of Change Order No. 51 – RCD Construction Inc. for additional Dry Utility sleeves, for the amount of \$9,288.
- Ratify approval of Change Order No. 52 – RCD Construction Inc. for additional irrigation sleeves, for the amount of \$2,418.
- Ratify approval of Change Order No. 53 – RCD Construction Inc. for concrete collar and inlet cap- DPI, for the amount of \$4,382.41.
- Ratify approval of Change Order No. 54 – RCD Construction Inc. for concrete collar and inlet cap - PPI, for the amount of \$5,041.97.
- Ratify approval of Task Order No. 002 to the Master Service Agreement for Surveying Services between the District and Aztec Consultants, Inc. for Surveying Services for the Village I Phase III Improvement Project, for the amount of \$101,251.
- Ratify approval of Task Order No. 002 to the Master Service Agreement for Subgrade Investigation and Pavement Design and Construction Observation and Material Testing Services between the District and CTL Thompson, Inc. for the Village I Phase III Improvement Project, for the amount of \$75,000.
- Ratify approval of Service Agreement for Professional Design Services between the District and DTJ Design, Inc. (enclosure).

- Ratify approval of Agreement on Permit for Easement Crossing between the District and The Brighton Lateral Ditch Company (enclosure).

II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

III. FINANCIAL MATTERS

- A. Review and accept the unaudited financial statements for the period ending March 31, 2021, and the schedule of cash position as of March 31, 2021 (enclosure).
- B. Review and consider approval of the 2020 Audit, and authorize execution of the Representations Letter (enclosure).
- C. Consider appointment of District Accountant to prepare the 2022 Budget.

IV. LEGAL MATTERS

- A. Discuss status of subordinate debt issuance.
- B. Review and consider ratifying approval of Municipal Advisor Agreement between the District and Hilltop Securities Inc. (enclosure).
- C. Consider approval of an Engagement Letter with Spahr, LLP as Bond Counsel for the District (to be distributed).

V. CAPITAL MATTERS

- A. Discuss status of the Prairie Center Village I Phase II Improvement Projects.
- B. Discuss status of the Prairie Center Village I Phase III Improvements Projects.
- C. Discuss the Prairie Center Village I Phase IV Improvements Projects.
 - 1. Authorize Project Manager to bid public improvements projects.
- D. Consider approval of a Service Agreement with an Independent Engineer for cost verification services (to be distributed).
- E. Review proposal and consider approval of Service Agreement for Continental Pedestrian Connector Truss Bridge between the District and Contech Engineered Solutions, LLC (enclosures).

VI. COMMUNITY MANAGEMENT MATTERS

- VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 11, 2021.**